



R5202

Dear National Fire Academy Student:

By now you should have received an email from the National Emergency Training Center (NETC) Admissions Office. This notification indicates your acceptance into the U.S. Fire Administration (USFA), National Fire Academy (NFA) "Exercise of Executive Leadership: Organization" (R5202) course.

The course materials for this course are now available in the NFA Online Mediated platform. This web-based system will provide not only the Student Manual (SM), but formal discussions, activities and electronic submission for all course work assignments. You will, or already have, received instructions specific to accessing your NFA Online Mediated account for this specific course. You are expected to bring your laptop or other device capable of completing online education requirements, including completing in-class assignments. Your pre-course assignments will also be available in the NFA Online Mediated classroom.

This is a six-day class that starts on a Sunday at 8:00 a.m. (EST). Subsequent classes will meet daily from 8:00 a.m. to 5:00 p.m., with evening activities possible.

The NFA classroom environment is computer based. Increased numbers of students and instructors are bringing laptop computers or other electronic devices to campus; you are responsible for the security and maintenance of your equipment. The NFA cannot provide computer software, hardware (which includes disks, printers, scanners, monitors, etc.), or technical support for your device. For your convenience, we do provide surge protector power strips at each classroom table.

If you need additional information related to your course's content or requirements, please contact Mr. Edward Kensler Jr., training specialist, Leadership and Partnership Branch, at 301-447-1158, or by email at edward.kenslerjr@fema.dhs.gov. Good luck, and I hope to see you on campus.

Sincerely,

A handwritten signature in black ink, appearing to read "Eriks J. Gabliks". The signature is fluid and cursive.

Eriks J. Gabliks, Superintendent
National Fire Academy
U.S. Fire Administration