

PRE-COURSE ASSIGNMENT CHECKLIST

In this course, you will create a Special Operations Program Plan based on the needs of your community, which you will then present to your leadership. Completing the following pre-course assignments is essential for you to succeed in the course.

Materials to Bring with You to the Class

You will need to collect the following information from your jurisdiction and bring with you to class:

- Threat and Hazard Identification and Risk Assessment (THIRA)
- Comprehensive Emergency Management Plan (CEMP)
- Hazard Vulnerability Assessment (HVA)

You are encouraged to bring a laptop to class for use during some of the group activities; however, having a laptop is not a requirement for participation in these activities. Classroom computers are also available.

Materials to Review Before Class

- Comprehensive Preparedness Guide (CPG) 101, Developing and Maintaining Emergency Operations Plans
https://www.fema.gov/sites/default/files/2020-05/CPG_101_V2_30NOV2010_FINAL_508.pdf
- CPG 201, Threat and Hazard Identification and Risk Assessment (THIRA) and Stakeholder Preparedness Review (SPR) Guide
<https://www.fema.gov/sites/default/files/2020-04/CPG201Final20180525.pdf>
- FEMA Resource Typing Library Tool (RTLTL)
<https://rtlt.preptoolkit.fema.gov/Public>

Materials to Submit Before Class

- A list of current challenges, issues, and problems facing your special operations team or organization (based on the THIRA, CEMP, and HVA).

Make an Appointment!

- Schedule a 30-minute appointment with your leadership to present your special operations program plan upon return from class.

Date _____

Time _____

Who _____

Signed _____

Date _____